



TOWN OF WATERTOWN
WATER AND SEWER BIPARTISAN COMMITTEE
MONDAY, DECEMBER 8, 2025, 5:30 PM
SPECIAL MEETING
MINUTES

WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD WATERTOWN, CT 06795

1. Call meeting to order.
Meeting called to order at 5:30 p.m.

2. Roll Call

Present: Michele McHugh, Chair

Dan Cocchiola
Joseph Chabot
Jeffrey Cheney
Adam Simonsen

Chair Michele McHugh welcomed the two the new members Jeffrey Cheney and Adam Simonsen and reviewed the charge for the committee.

3. New Business.
Discussion and possible action on the following:

- a. Establish parameters for gathering information.

Chair Michele McHugh sent and will email the following information to committee members:

- The letter from Franklin Pilicy regarding the water report
- Timeline from Krista Palomba
- Water & Sewer bills from Waterbury

- Sending a link for the Water & Sewer Authority minutes and the Town Council minutes from 2017 to current.

b. Decide which questions will be asked.

The committee discussed questions to ask the people to be interviewed.

Chair Michele McHugh suggested when interviewing, the people should have the questions ahead of time so they are aware of what is being asked.

c. Decide who to interview for information gathering and gathering pertinent documents.

Motion: Dan Cocchiola seconded by Joseph Chabot: to interview Attorney Franklin Pilicy, John Gavalls, Mark Raimo, Jonathan Ramsay, David McMahan, Jerry Lukowski, Joe Masi, and Paul Jessell in order to gather information.

Motion passed unanimously

Motion: Dan Cocchiola seconded by Joseph Chabot: I make a motion to interview Maria Guerrera, Finance Director.

Motion passed unanimously

Information to gather:

Lisa Dalton, Town Clerk – hard copies of the contracts in the past.

Financial statements and copies of bills from Waterbury to Watertown.

Chair Michele McHugh will reach out to Mark Raimo for the people they would like to gather information from for interviews on December 15th and December 29th.

d. Establish timeline.

It would be helpful to have a timeline

e. Confirm schedule for meetings.

To keep the meetings on Mondays at 5:30 and that there will be no meeting on the 22nd.

4. Adjournment

Motion: Joseph Cabot and seconded by Dan Cocchiola to adjourned the meeting at 6:10 p.m.

Respectfully,

Michele McHugh
Chair, Sub-committee